



Career Development Center
1717 S. Chestnut Avenue
Fresno, CA 93702-4709
MAIN 559-453-2220
FAX 559-453-7147

STUDENT EMPLOYMENT APPLICATION

Please complete entire application and submit with resume to career.services@fresno.edu.

Position Title: _____ Location: _____

Full Name: _____ Date: _____
 First Middle Last

Address: _____

Phone Number: _____ Email Address: _____

Current School Grade: Freshman Sophomore Junior Senior GPA: _____

Are you legally authorized to work in the United States? Yes No

Do you now, or will you in the future, require immigration sponsorship for work authorization (e.g., H-1B)?

Yes No (If hired, verification will be required consistent with federal law.)

Are you at least 18 years old? Yes No
(If not, you may be required to provide authorization to work.)

How were you referred to Fresno Pacific University?

Fresno Pacific University is committed to a policy of Equal Employment Opportunity, subject to rights afforded to the University under California state and federal law as a religious institution. The University will not discriminate against an applicant or employee on the basis of race, color, creed, national origin, ancestry, sex, gender, age, physical or mental disability, veteran or military status, genetic information, gender expression, marital status, or any other legally recognized protected basis under applicable federal, state, or local laws, regulations, or ordinances. The information collected by this application is solely to determine suitability for employment, verify identity, and maintain employment statistics on applicants.

Applicants with disabilities may be entitled to reasonable accommodation under the Americans with Disabilities Act, California's Fair Employment and Housing Act, and local laws. A reasonable accommodation is a change in the way things are normally done which will ensure an equal employment opportunity without imposing undue hardship on Fresno Pacific University. Please inform the company's representative if you need assistance with any forms or to otherwise participate in the application process.

POSITION INFORMATION

What type of work are you interested in? _____

Hours available to work: 5-10 hrs/week 10-15 hrs/week 15-20 hrs/week
Have you applied for multiple positions at Fresno Pacific University? Yes No



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BACKGROUND INFORMATION

For the purpose of verifying information on this application, have you ever worked or attended school under a different name?

Yes No If yes, please specify name: _____

EMPLOYMENT RECORD

List employment experience, starting with the most recent or present employer, including U.S. Military Service. You may include as part of your employment history work performed on a volunteer basis.

Please see my attached resume.

Company Name: _____

Phone Number: _____

City, State: _____

Start and End Dates: _____

Your Position: _____

Supervisor's Name/Title: _____

Reason for Leaving: _____

Primary Responsibilities: _____

ACKNOWLEDGEMENT & CERTIFICATION

I have disclosed all information that is relevant and should be considered applicable to my candidacy for employment. I hereby certify that the information given by me is true in all respects. I authorize Fresno Pacific University and its representatives to contact my references for the purpose of verification of the information I have supplied and release them from any liability resulting from the information released. I authorize employers, schools, and other persons named on this application to provide any information or transcripts requested.

I expressly understand and agree that, if I am offered employment, it will be at-will, meaning that both my employer and I have the right to terminate my employment for any reason or no reason at all, unless otherwise prohibited by law.

I understand that no representation, whether oral or written, by any representative of Fresno Pacific University, at any time, can constitute an implied or express contract of employment. I further understand no representative of Fresno Pacific University has the authority to enter into an agreement for employment for any specified period of time or to make any change in any policy, procedure, benefit, or other term or condition of employment other than in a document signed by the head of Human Resources or an authorized representative, such as the owner.

I certify that all the above information is true and complete. I understand that any falsification or omission of information may disqualify me from further consideration for employment or, if hired, may result in termination regardless of the length of time before discovery.

MY SIGNATURE MEANS THAT I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS.

Applicant's Signature: _____ Date: _____