

Parking Policy – Fresno Main Campus

Approved by President's Cabinet 2021-08-17

Revised and Approved by President's Cabinet 2022-08 (Renamed to Parking Policy – Fresno Main Campus)

Revised and Approved by President's Cabinet 2022-11-15

Note: the following policy will take effect August 1, 2022.

Parking on campus is considered a privilege. Fresno Pacific University reserves the right to revoke a parking permit from any person operating or parking a vehicle on University property in violation of the University's rules and regulations. For purposes of this policy, "vehicle" refers to cars, vans, trucks, electric vehicles, motorcycles, motor scooters, etc.

Parking Permits

An FPU parking permit is required on any vehicle, whether driven by an employee or student, parking in any "permit required or free permit" lot (see below) Monday – Friday, 7:00am – 4:00pm. Departments should contact Campus Safety if parking needs to be relaxed in certain lots for special events.

An FPU parking permit is required on all main campus FPU parking lots and properties. Those lots requiring paid permits and those requiring a free or paid permit are listed in the "Parking Lots" section below.

Permits are required only on those days when the fall and spring semester traditional undergraduate (TUG) classes are in session. Permits will not be required at other times (summer, Christmas break, school holidays, etc.).

The purchase of a parking permit does not guarantee the availability of a parking space. Parking is available on a first come, first served basis.

Permits will be available for the year (valid from July 1 – June 30) and for spring semester (valid from Jan 1 – June 30).

The cost of a parking permit will be set by the President's Cabinet. As of Aug 1, 2022, an annual parking permit will cost \$80, and a spring parking permit will cost \$40.

Employees and students may purchase parking permits from the online parking portal by visiting my.fpu.edu parking permits or at the McDonald Hall Cashier window.

Parking Lots

The following lots require a paid permit:

- A (Chestnut Ave Parking Lot)
- B (Seminary Parking Lot, WCAC)
- D (Jost Hall Parking Lot FPU resident students only overnight)
- E (Heaton Ave Parking Lot) Overnight parking for resident students with resident student sticker
- F (Hamilton Ave Parking Lot) Overnight parking for resident students with resident student sticker

The following lots require a free permit (paid permits may also be used):

- C (Butler Church Parking Lot) except Sundays from 8am – 1pm, when parking is reserved for those attending Butler Church only)
- G (Willow Ave Parking Lot)
- H (Steinert Athletic / Facilities Parking Lot)
- All Townsend Ave, Winery Ave, and Heaton Ave student houses (offices)

No parking after midnight in parking lots A or B. If overnight parking is needed in a paid parking lot, please email fpu.parking@fresno.edu 48 hours before overnight parking is needed. Inquiries will be considered on a case-by-case basis.

Vehicles may not be parked in any parking lot more than 96 consecutive hours without prior approval from the Department of Parking. If you plan to have long term parking, please contact the Department of Parking at (559) 453-4621 or e-mail at fpu.parking@fresno.edu

Special Event Parking

- FPU Department's needing guest parking will be provided orange/blue guest parking passes. If a department is having a large event with 30 attendees or more, please submit this request five business days or more prior to the event by visiting [Event Setup Request | Fresno Pacific University](#)
- Communications will have a parking needs box and if checked organizers will be able to explain the parking needs for their event.
- Last minute parking requests will be considered on a case-by-case basis. For last minute parking please email fpu.parking@fresno.edu or during business hours please call (559) 453-4621.

- Blocked parking stall requests should be submitted five days prior to vendor arriving on campus to perform duties. Unless an emergency exists, blocked parking stalls will be considered on a case-by-case basis.

Maps of the University, including parking lots, are available on the FPU website (www.fresno.edu). Click on the “Locations” tab at the top and select the Fresno Main Campus.

Parking Enforcement

Disabled, reserved, and timed parking are enforced 24 hours a day seven days a week.

Those committing a parking violation will be given a warning upon their first offense. A citation with a fine of \$40 (except for a disabled parking violation: \$275) will be issued for the second and subsequent offenses. FPU reserves the right to change the fine schedule at any time.

- In addition to the ticket left on the vehicle, notice of the ticket and subsequent communications regarding the ticket will be sent to the registered owner of the vehicle.
- Failure to pay the fine within 21 days will result in a late fee of \$55 added to the ticket.
- Failure to pay the fine plus late fee within the next 30 days will result in the ticket being reported to the credit bureaus and sent to collections.
- If a vehicle receives a fourth open citation. The vehicle can and or will be towed off Fresno Pacific University property immediately. If a car is towed, the registered owner of the car is solely responsible for the retrieval of the car and for all fees imposed by the towing company.

A person with outstanding parking fines will not be allowed to purchase a parking pass until all fines have been paid in full. In the case of a ticket being sent to collections, evidence of paying the collections agency in full must be provided.

Appeal Process

A parking citation may be appealed within 21 days from the receipt of ticket.

- The appeal must be in writing and delivered to the Campus Safety office in person or via email (campus.safety@fresno.edu).
- The appeal should include evidence showing that the ticket was not validly issued.
- If the citation has not been appealed within 21 days of receiving the ticket, appealing is no longer an option, and the ticket must be paid in full.

If the appeal is denied, a person may request an Administrative Hearing with an external adjudicator. The result of this hearing will be final.

Parking Regulations

Anyone parking on the FPU campus must abide by the following regulations:

1. Any vehicle parked in "Permit Required" lots, except two-wheeled vehicles those vehicles using loading zones, must display a valid parking permit on the rear-view mirror or dashboard of the vehicle, with all numbers and dates completely visible. For two-wheeled vehicles that cannot readily display the parking permit, Campus Safety will use the license plate to confirm a valid parking permit.
2. Vehicles must be parked in a designated space, between the white lines **(vehicles not parked within the lines of marked parking stall may be ticketed)**, in compliance with parking area signage. Motorcycles and motor scooters must park in legitimate parking spaces only (not on sidewalks, under stairways, etc.). Parking anywhere other than a marked parking space requires advance permission from Campus Safety.
3. Parking is specifically prohibited at all times in:
 - 3.1. An area designated as a No Parking Area.
 - 3.2. A fire lane or area marked with a red curb.
 - 3.3. A disabled parking space unless a valid (i.e., issued to the driver and has not been canceled) disabled permit, placard or license plate is displayed.
 - 3.4. A posted reserved parking space without authorization.
 - 3.5. A stall with a time limit for longer than the posted time limit.
 - 3.6. A loading zone without being engaged in loading or unloading.
 - 3.7. An area within 15 feet of a fire hydrant.
4. Students, faculty, and staff shall not park in a designated temporary visitor area.
5. Parking permits are not transferable.

Authority

The Chief of Campus Safety is responsible for the administration and daily operations of the parking program, and in collaboration with the Facilities department is responsible for the maintenance of parking facilities.

California Vehicle Code Section 21113 provides the authority for Fresno Pacific University to establish parking and traffic regulations on University property.

All persons driving or parking vehicles on the University campus are required to obey applicable provisions of the California Vehicle Code and University regulations.

Unless otherwise provided for by this policy, all provisions of the California Vehicle Code relating to driving and parking apply to driving and parking on University property. This includes the requirements to obey posted speed limits, stop signs, and other traffic control devices.

California Vehicle Code Section 22651(i) gives Fresno Pacific University the authority to move or tow any vehicle from any campus or off-campus facilities under its control to meet access needs for emergencies, maintenance, construction, and /or special events. Vehicles that are parked in violation of posted notices may be towed and stored at the owner's expense.